



Student Activities Booklet

2025-2026

IN ASSOCIATION WITH:

Music Teachers National Association

And

Maryland State Music Teachers Association

TABLE OF CONTENTS

<u>CALENDAR</u>	3
<u>LIST OF MEETINGS</u>	4
<u>OFFICERS, BUSINESS COMM. CHAIRS, STUDENT ACTIVITY CHAIRS</u>		5
<u>VENUE and PAST PRESIDENTS</u>	6
<u>MEMBERSHIP</u>	8-9
<u>AUTUMN HARVEST MUSICALE</u>	10
<u>Entry Form</u>	11
<u>DECEMBER ENSEMBLE FESTIVAL</u>	12
<u>Entry Form</u>	13	
<u>History</u>	14	
<u>CLASSICAL</u>	15	
<u>Composers List</u>	16	
<u>Entry Form</u>	17	
<u>SPRING EVALUATION</u>	18	
<u>Entry Form</u>	19	
<u>FINANCIAL STATEMENT</u>	21	
<u>POLICY FOR REIMBURSEMENT</u>	22	
<u>REQUEST FOR REIMBURSEMENT</u>	23	
<u>NOTES</u>	24	

MTAB CALENDAR

2025-2026

<u>DATE</u>	<u>EVENT</u>	<u>Preliminary Deadline</u>	<u>DEADLINE / Post Mark</u>	<u>LOCATION</u>
Sept 19 Fri 12 noon	Meeting and Performance Solo Piano Program			Village Baptist
Oct 12 Sun	MSMTA CONFERENCE (VIRTUAL) 12:45 PM – 6:30 pm		Register Online	
Oct 25 Sat	AUTUMN HARVEST MUSICALE		Oct 15	Village Baptist
Dec 13 Sat	DEC ENSEMBLE FEST		Nov 28	Village Baptist
Jan 9 Fri	LUNCHEON 12:00 pm			
Feb 28 Sat	CLASSICAL COMP	Prelim Jan 16	Feb 6	Village Baptist
Mar 1 Sun 3:30 PM	Performance of Classical Winners			Village Baptist
April 17 Fri	Luncheon			
May 3	SENIOR AWARDS			
May 9 Sat	SPRING EVALUATION	Prelim Mar 19	April 24	
May 22	BOARD MTG AND POTLUCK LUNCH			Location TBA

MTAB LIST OF MEETINGS 2025-2026

September

20 Fri. – 12:00 PM

Mini Meeting
Solo Piano Program
Location: Village Baptist

January

9 Fri. – 12:00 p.m.

Luncheon
Location: TBA

March

7 Fri. - 10:00 a.m.

MTAB Mini Meeting, Village Baptist

April

25 Fri. - 12:00 P.M.

Spring Luncheon

May

22 Fri. - 10:00 AM

MTAB Board Meeting and Pot-Luck Luncheon
Location: TBA

OFFICERS 2024-2025

President

Brian Gorman
443-995-6125

Recording Secretary

Sarah Young
301-919-1853

Treasurer

Owen Adams
301-646-4292

Corresponding Secretary

Carolyn Goddard
301- 464-8986

BUSINESS COMMITTEE CHAIRS 2025-2026

Communications:	Brian Gorman	443-995-6125
Membership:	Carolyn Goddard	301-464-8986
Membership Luncheons:	Owen Adams	301-646-4292
Student Activities Booklet:	Sarah Young	301-919-1853
Online Learning Specialist:	Owen Adams	301-646-4292

STUDENT ACTIVITY CHAIRS

Autumn Harvest Musicale:	Liuba Pupo-Ortega	240-584-5154
December Festival:	Sarah Young	301-919-1853
Classical Competition:	Katya Merchant	410-721-7797
Spring Evaluation:	Owen Adams	301-646-4292

MTAB VENUE

Village Baptist Church

1950 Mitchellville Road, Bowie, MD 20716 301-249-6448

PAST PRESIDENTS

Elizabeth White	1968-1970	Carolyn Goddard	1994-1996
Sylma Gottlieb	1970-1972	Carol Wolfe-Ralph	1996-1998
Lea Mirabella	1972-1974	Carolyn Goddard	1998-2000
Betsy Jo Angebrannt	1974-1976	Elizabeth White	2000-2002
Joanne Dolan	1976-1978	Betsy Jo Angebrannt	2002-2004
Mary Jo McGovern	1978-1980	Jeannine Case	2004-2006
Mary Cassidy	1980-1982	Marcia Slentz-Whalen	2006-2008
Martha Sallet	1982-1984	Bonnie Pausic	2008-2010
Jeannine Case	1984-1986	Mary Parker	2010-2012
Maxine Russell	1986-1988	Jeannine Case	2012-2016
Joan Koppenhaver	1988-1990	Jeannine Case Co-President	2016-2018
Marie Fulginiti	1990-1992	Barbara Lancaster Co-President	2016-2018
Jeanne Ryan	1992-1994	Barbara Lancaster	2018-2020
		Jeannine Case	2020-2024

MTAB MEMBERSHIP 2025-2026

ADAMS, OWEN (piano, composition) 301-646-4292
6504 Grason Ct., Bowie, MD 20715 oadamsmusic@gmail.com

BESSHO, NAHO (piano) 240-206-8123
4106 Chelmont, Bowie, MD 20715 nahobessho@gmail.com

BLOOMQUEST, BILL (piano) (443) 623-8699
3111 Shrewsbury Ln, Riva, MD 21140 drbill88@comcast.net

CASE, JEANNINE (piano, organ,) 410-721-7797, 443-510-1203 (cell)
1303 Persimmontree Court, Crofton, MD 21114 jcasepiano@gmail.com

CHANG, HUI YEN T. (piano, composition, theory) 301-464-9845
5800 Chapel Glebe Court, Bowie 20720 zenzan8892@hotmail.com

GORMAN, BRIAN (piano) 443-995-6125
1406 Beaver Hts. Lane, Capital Heights, MD 20743 gormanpianostudio@gmail.com

GODDARD, CAROLYN (piano, music ed.) 301-464-8986
12701 Crimson Court, Bowie, MD 20715 pianocarolyn38@aol.com

HUNT, KATHLEEN W. (piano) 301-459-4353, 301-717-3006 (cell)
6510 100th Avenue, Seabrook, MD 20706 kathyhunt@verizon.net, khunt@umd.edu

MERCHANT, KATYA (piano) 410-721-0049
1016 Shreve Court, Crofton, MD 21114 katyakohana@aol.com

OWEN, SEAN (flute) (301) 633-7890
1814 Braddock Dr, Crofton, MD 21114 sean@seanowenflute.com

PUPO-ORTEGA, LIUBA (piano) 240-584-5154
14104 Gamma Court, Bowie, MD 20715 liubadoris@gmail.com

SOONG, YEE-NING (piano) 443-718-9451 (cell)
429 Ayrilawn Drive, Millersville, MD 21108 ningsy23@gmail.com

YOUNG, SARAH (piano) 301-919-1853
2401 Kelsey Lane, Bowie, MD 20715-2710 sarahgbarham1@gmail.com

FORMER MEMBERS

AMBROSE, JANET (piano) 410-451-4322, 301-773-3510 (cell)
2610 Chapel Lake Dr. #212, Gambrills, MD 21054 Janetambro@aol.com

DENGLER, WENDY (piano) 301-725-6930
8702 Granite Lane, Laurel, MD 20708 wdengpiano@gmail.com

FULGINITI, MARIE (piano) 301-464-8040
12213 Malta Lane, Bowie, MD 20715

HOBBS, RAYMOND (piano) 410-490-54700
128 Mainbrace Drive, Queenstown, MD 21658 kslc1942@gmail.com, rayhobbs@atlanticbb.net

PARKER BRESHEARS, MARY ANN (piano, composition) 443-262-9588
313 Overture Way, Centreville, MD 21617 queenmabl@gmail.com 301-367-3887 (cell)
Or 770 South Palm Ave., Unit PH2, Sarasota, FL 34236 (Jan – June) 941-366-5224

PAUSIC, BONNIE (piano, organ, Kindermusik) 301-262-6091, 301-873-3195 (cell)
13224 D'Angelo Drive, Bowie, MD 20720 lynnsmusicervice@verizon.net

PRICE, AMARYLLIS (piano, music therapy)
4036 Browning Road, Houston, TX 77005 amaryllis.price@mac.com

RUSSELL, MAXINE (piano) 301-464-2485, 301-633-0661 (cell)
12519 Saber Lane, Bowie, MD 20715 drhmr@verizon.net

SALLET, MARTHA (piano, marimba) 240-204-2012 (cell)
The Windsor, 831 Santa Barbara Blvd., Unit 116, Cape Coral, FL 33991 martha@salletpiano.com

SWANEY, JANET (piano) 240-210-1633
2220 Westwood Dr., Waldorf, MD 20601 jswaney@verizon.net

WHITE, ELIZABETH (piano) 301-847-0916, 1-443-852-4197 (cell)
3158 Gracefield Rd. #420, Silver Spring, MD 20904 ewhite135@gmail.com

WOLFE-RALPH, DR. CAROL (piano) 301-385-4796
6102 Gallery Street, Bowie, MD 20720 cwrpiano@gmail.com

WOBUS, NADINE R. (piano, music therapy, voice) 443-578-8548, 240-997-0450 (cell)
13801 York Road., Apt. Y305, Cockeysville, MD 21030 nadine.wobus@gmail.com

WOOD, JANICE KILGORE 301-982-1841
122 Lastner Lane, Greenbelt, MD 20770-0720 jwood.piano@gmail.com

AUTUMN HARVEST MUSICALE

Saturday, October 25, 2025

Deadline October 15, 2025

Village Baptist

Registration: Use electronic form [here](#) or paper form, mailed to chair.

Fee: \$12.00 per single student entry. (Fee non-refundable) Send **one** check, with entries to the chair OR through Zelle directly to Owen, payable to MTAB. No account number needed.

Guidelines: Students may play two shorter pieces or one longer piece.

- Arrangements and transcriptions are permitted.
- All *piano* pieces must be played from memory, except adults.
- No late entries, changes or additions after the deadline.
- Include any special timing requests on the “notes” of the electronic form, or email the chair.
- Students are expected to arrive on time and stay for the duration of the recital
- Teachers entering students are expected to help with at least one recital
- Students may come in costume if they like. Students not in costume should wear nicer recital attire.
- Music does not have to have a Halloween or Harvest theme.
- No *served* refreshments in order to facilitate movement of people between recitals. Snack packages may be given out as students leave.

If using paper form, also an email to Liuba, listing each student and the title and composer of each selection as well as the total registration fee sent to Treasurer.

AUTUMN HARVEST MUSICALE Entry Form

******(Electronic Form can be found [here](#))*******

Student(s) Name(s): _____ Level _____ Grade: _____

Co-Performer / Accompanist: _____ Instrument _____

I am available to help in the ___ AM, ___ PM, or ___ either.

Teacher: _____ Phone: _____

Composition Name	Composer Time	Performance
1. _____	_____	_____

2. _____	_____	_____
----------	-------	-------

Will the student dress up in a costume? (Please circle one) YES NO

Send entry form and fee of \$12 to Event Chair: Liuba Pupo-Ortega, 240-584-5154
14104 Gamma Court, Bowie, MD 20715 liubadoris@gmail.com

Also send an email list to include the student, piece(s) and composer to Liuba and the amount of money sent it.

AUTUMN HARVEST MUSICALE Entry Form

******(Electronic Form can be found [here](#))*******

Student(s) Name(s): _____ Level _____ Grade: _____

Co-Performer / Accompanist: _____ Instrument _____

I am available to help in the ___ AM, ___ PM, or ___ either.

Teacher: _____ Phone: _____

Composition Name	Composer Time	Performance
1. _____	_____	_____

2. _____	_____	_____
----------	-------	-------

Will the student dress up in a costume? (Please circle one) YES NO

Send entry form and fee of \$12 to Event Chair: Liuba Pupo-Ortega, 240-584-5154
14104 Gamma Court, Bowie, MD 20715 liubadoris@gmail.com

Also send an email list to include student, piece(s) and composers to Liuba and the amount of money sent it.

DECEMBER ENSEMBLE FESTIVAL

Saturday, December 13, 2025

Deadline December 3, 2025

Village Baptist

Entry Fee: \$10.00 /student (family participants don't pay).

Send **one** check with entries to the Chair, Sarah Young, payable to MTAB. All fees are non-Refundable.

Guidelines:

- Music need not be memorized but should be well prepared.
- Transcriptions and arrangements are acceptable.
- Music for piano, voice, flute, and instrumental combinations are welcome.
- If the piece being performed takes less than one minute, an additional piece may be played.
- All participating teachers are expected to help with the preparation of the program and/or help with the presentation of the recitals.
- If you have special time requests or wish to have siblings play on the same recital please note these requests on the application form.

DECEMBER FESTIVAL Entry Form

(ELECTRONIC FORM FOUND [HERE](#))

Student Name: _____ Level: ____ Grade: ____ Instrument _____

Co-Performer: _____ Instrument _____

Title	Composer	Timing
-------	----------	--------

Special considerations required: _____

I am available to help in the ____ AM, ____ PM, or ____ either.

Teacher: _____ Phone: _____

Send entry form and fee of \$10 to Event Chair: Sarah Young, 301-919-1853

2401 Kelsey Lane, Bowie MD 20715-2710 sarahgbarham1@gmail.com

Please also send one email listing student's name, pieces, and composers to Sarah

DECEMBER FESTIVAL Entry Form

(ELECTRONIC FORM FOUND [HERE](#))

Student Name: _____ Level: ____ Grade: ____ Instrument _____

Co-Performer: _____ Instrument _____

Title	Composer	Timing
-------	----------	--------

Special considerations required: _____

I am available to help in the ____ AM, ____ PM, or ____ either.

Teacher: _____ Phone: _____

Send entry form and fee of \$10 to Event Chair: Sarah Young, 301-919-1853

2401 Kelsey Lane, Bowie MD 20715-2710 sarahgbarham1@gmail.com

Please also send one email listing student's name, pieces and composers to Sarah

MTAB FESTIVAL HISTORY

In memory of Betsy Angebrandt

1970	BEETHOVEN'S 200 YEAR BIRTHDAY	2017	ENSEMBLE
1974	SONATINAS	2018	ENSEMBLE
1975	ROMANTIC	2019	ENSEMBLE
1976	BICENTENNIAL- AMERICAN MUSIC	2020	ENSEMBLE
1977	BACH, BEETHOVEN, BRAHMS, BARTOK	2021	ENSEMBLE
1978	MOZART AND MENDELSSOHN	2022	ENSEMBLE
1979	ENGLISH AND FRENCH	2023	ENSEMBLE
1980	LATIN AMERICAN AND ITALIAN	2024	ENSEMBLE
1980	(DEC) ENSEMBLE	2025	ENSEMBLE
1982	(JAN) SLAVIC		
1982	(DEC) CONTEMPORARY		
1983	SONATAS AND SONATINAS		
1984	AMERICAN MUSIC		
1985	BACH, HANDEL, SCARLATTI		
1986	BIRDS AND BEASTS		
1987	ENSEMBLE MUSIC		
1988	MUSIC OF THE DANCE		
1989	AIR AND WATER		
1990	WOMEN COMPOSERS		
1991	MOZART AND FRIENDS		
1992	SPIRIT OF SPAIN AND ITALY		
1993	SONATA AND SONATINAS		
1994	A TRIP AROUND THE WORLD		
1995	UP IN THE AIR		
1996	DUETS AND MORE		
1997	AT THE CIRCUS		
1998	DUETS AND MORE		
1999	CLASSICAL		
2000	DUETS AND MORE		
2001	THE SKY'S THE LIMIT		
2002	ENSEMBLE		
2003	THE COLORS OF MUSIC		
2004	ENSEMBLE		
2005	MOZART AND FRIENDS		
2006	ENSEMBLE		
2007	WATER, WIND AND WEATHER		
2008	ENSEMBLE		
2009	A FESTIVAL OF THE SEASONS		
2010	ENSEMBLE		
2011	BAROQUE		
2012	ENSEMBLE		
2013	LET'S DANCE!		
2014	ENSEMBLE		
2015	ENSEMBLE		
2016	ENSEMBLE		

CLASSICAL COMPETITION

Date of competition: Sat, February 28, 2026;

Preliminary deadline (provide estimated # of students to chair): Wed, January 15, 2026

Final Deadline: Wed, February 4, 2026

Entry Fee: \$28. Send entry and one check payable to MTAB to the chair or by Zelle to treasurer. Non-refundable fee.

Location: Village Baptist

Winners Recital *NEW*: First place (and 2nd place, at the chair's discretion) winners perform at Village Baptist on **Sunday, March 1 at 3:30 PM**

Chair: Katya Merchant

The format will be **audition style:** judge, monitor and family of the performing student are the only individuals permitted in the audition room during each performance. Students will be grouped by **AGE** (with the level of their repertoire used secondarily as a guide)

Groupings and time limits: 1. Through age 10 6 minutes

2. Age 11–14. 8 minutes

3. Age 15-18. 10 minutes

If a student's total timing exceeds the time limit by over 25%, the student will need to adjust the repertoire or not participate.

Guidelines:

- The first selection **MUST** be from a composer from the Classical era.
- The second selection **MUST** be from a contrasting period, and with contrasting tempo suggested but not required. Please use “teaching composers” (Mier, Goldston, Bober, Alexander, Rejino, etc.) with discretion. A list of “Classical Period” composers is listed on the next page.
- Students must study with an MTAB teacher, dating from September of 2025.
- 1st, 2nd, 3rd place winners from each event will receive a cash prize, and all students will receive a certificate and critique from the judge. Any number of Honorable Mentions may be given at the discretion of the judge.
- Students must provide music to the judge to be eligible for an award.
- Printed/Copied music in the Public Domain *is allowed* but should be marked as such on the score by the teacher.
- Copies of Hard-to-find scores must be pre-approved by the chair at registration.

CLASSICAL COMPETITION Entry Form – Feb 28, 2026

[\(Electronic form is found here\)](#)

Student _____ Grade _____ Birthdate _____

Total years of Study _____ years with present MTAB teacher _____

Instrument _____

Co-teacher/Coach _____

Classical Piece _____ Composer _____ Time _____

Other Composition _____ Composer _____ Time _____

The submission of this form means that I have read and understand the guidelines for this event. The above-named student has studied with me for a minimum of 6 months. I am available to help in the AM ___ PM ___ either ___

Teacher Signature _____ Phone _____ Total Time _____

Send entries and non-refundable fee of \$28 per student by Zelle or in **one** check payable to MTAB to:

Owen Adams, 6504 Grason Ct., Bowie, MD 2071

oadamsmusic@gmail.com

******If using paper form, also send one email by Feb 8 to Katya Merchant, listing each student and the title and composer of each selection. Do this in LIST FORM.******

CLASSICAL COMPETITION Entry Form – Feb 28, 2026

Student _____ Grade _____ Birthdate _____

Total years of Study _____ years with present MTAB teacher _____

Instrument _____

Co-teacher/Coach _____

Classical Piece _____ Composer _____ Time _____

Other Composition _____ Composer _____ Time _____

The submission of this form means that I have read and understand the guidelines for this event. The above-named student has studied with me for a minimum of 6 months. I am available to help in the AM ___ PM ___ either ___

Teacher Signature _____ Phone _____ Total Time _____

Send entries and non-refundable fee of \$28 per student by Zelle or in **one** check payable to MTAB to:

Owen Adams, 6504 Grason Ct., Bowie, MD 2071

oadamsmusic@gmail.com

SPRING VIRTUAL EVALUATION GUIDELINES

APPLICATION DEADLINES

1. Submit your preliminary student count by the *Preliminary Deadline*: **March 19**
2. Fill out each student's information using the *Application* below. Email the Application to Owen Adams – oadamsmusic@gmail.com by the *Application Deadline*: **April 24**
3. Participants must submit **Unlisted Videos** using the *Video Entry Form* (it will be emailed to each teacher one week ahead). Send Video Entry Forms to oadamsmusic@gmail.com using email subject line: "MTAB Spring Eval 2025" by the *Final Deadline*: **May 19**
4. Send your entry fee of **\$12** per student by Zelle or mail in one check to the treasurer.

HOW TO UPLOAD UNLISTED VIDEOS

- You must have a Google account (or @gmail.com email address) to upload videos to YouTube. Go to (or open the YouTube mobile app on mobile device).
- From [YouTube.com](https://www.youtube.com), click the + camera icon ("create" button) on the top right. Upload your video file by browsing to its folder location, or by dragging and dropping it.
- If you are using a **mobile device**, click the "+" at the bottom of the screen in the YouTube mobile app then tap "allow access."
- Select "Details," from the top of the window to add the student's name in the Title and Description of the video.
- Skip "Video Elements" and "Checks." (These options are not available on mobile)
- Under "Visibility," select "Save or publish," then select "**Unlisted.**" (In the YouTube mobile app, underneath the video description click "Public" and change it to "**Unlisted.**")
- Finally, click "**Save**" at the bottom of the window (or "Upload" at the top right of the YouTube mobile app). The link should automatically appear. **Copy** the link and **Paste** it into the Video Entry Form excel spreadsheet. (You can also get a link by clicking on the video and copying the address from the address bar at the top of your browser. Example link: "www.youtube.com/watch?v=xxxx." (To obtain your video link on mobile, click the video to play it, click "**share**" under the video, then "**copy link.**")

Online Application Deadline: APRIL 24

Online Final Deadline: MAY 9

MTAB SPRING VIRTUAL EVALUATION

APPLICATION

Student Name: _____ Age: _____

Playing Level: *Beginner* *Intermediate* *Advanced*

Title (Op.# or key) Mvt. or Tempo Composer Time

1. _____ : _____

2. _____ : _____

The submission of this form means that you have read and agreed to abide by the event guidelines.

Teacher
signature _____ Phone _____

- Email this application to oadamsmusic@gmail.com by the Application Deadline.
- Send entry fee separately to Owen (treasurer) by Zelle or check payable to MTAB, **Fee: \$12.00**

Jeannine Case (410) 721-7797 1303 Persimmontree Court, Crofton, MD 21114
jcasepiano@gmail.com

APPLICATION

Student Name: _____ Age: _____

Playing Level: *Beginner* *Intermediate* *Advanced*

Title (Op.# or key) Mvt. or Tempo Composer Time

1. _____ : _____

2. _____ : _____

The submission of this form means that you have read and agreed to abide by the event guidelines.

Teacher
signature _____ Phone _____

- Email this application to oadamsmusic@gmail.com by the Application Deadline.
- Send entry fee separately to Owen (treasurer) by Zelle or check payable to MTAB, **Fee: \$12.00**

EVENT CHAIR'S FINANCIAL STATEMENT FOR:

_____ (Name of Event)

INCOME:

Entry Fees _____

Other: _____

TOTAL INCOME: _____

EXPENSES:

Venue(s): _____

Judge(s): _____

Chair Expenses: _____

Supplies (Medals, etc.): _____

Student Prizes: _____

TOTAL EXPENSES: _____

****SUMMARY****

TOTAL INCOME: _____

TOTAL EXPENSES: _____

NET PROFIT (LOSS) _____

CHAIR SIGNATURE _____ DATE _____

POLICY FOR REIMBURSEMENT

Members of the Music Teachers Association of Bowie are volunteers in an effort to provide enrichment for the teacher-members and to provide opportunities for their students to prepare and excel as they study music. As volunteers, they give their time, expertise and energy for the good of all.

As members work to provide these events and programs, there are various expenses connected with each one, such as photocopying, postage, certificates, awards, special refreshments, etc., as well as judges' fees, speakers' fees and rental of space. Association members pay dues and students pay fees so that these expenses may be covered.

When chairmen or other members incur MTAB expenses, they should ask to be reimbursed even if it is a small amount. The Treasurer will write a check as soon as a reimbursement request is received. When outsiders provide services or products, they may be paid for this work, but members do not charge MTAB for their time and labor. The only exception occurs when members serve as judges for MTAB. In that case, they may be given an honorarium by the Association.

Chairmen should check the line item in the Budget for their project. If there is a large outlay of money to be spent, more than the approved budget, the member in charge should ask for approval from officers before spending.

There are several steps to be taken for reimbursement:

1. Use the expense form provided by MTAB.
2. List all expenses, including dates, payees and amounts.
3. Keep receipts and submit copies with the expense form.
4. Total the entire list and submit to the Treasurer within a month after the event.
5. Turn in all such submissions before the June Board Meeting.
6. Use **one financial statement form for each event**. Do not combine events on one financial statement form.
7. Use **one reimbursement form for each payee** to be reimbursed for **each** event. Do not combine events on one reimbursement statement form.

REQUEST FOR REIMBURSEMENT

Send to Treasurer

Event: _____ Date of Event: _____

Name of Chairman/Person submitting report: ____

Address: _____

Phone No: _____

The following items are being submitted for reimbursement. Attached are copies of the receipts.

Date	Name	Description	Amount
		Total:	

NOTES